THE BUYER'S MOVE-IN CHECKLIST

Before you *move in*

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BROKERED BY eXp REALTY

Just closed? I know you're excited to move in. Do these things while the house is empty. It's so much easier before your stuff is in here.

BEFORE YOU CLOSE

- [ ] **Never skip the final walkthrough.** Go right before signing, even if the house is vacant. Check for leaks or new damage, verify agreed repairs, and flag problems to your agent before you sign.

  I've seen buyers close on a vacant house and find four inches of water in the basement.

Locks & codes

- [ ] **Rekey or replace every exterior lock.** You have no idea how many keys are out there. Start fresh.
- [ ] **Reset the door and garage keypads.** Erase old remotes and pair yours.
- [ ] **Take over smart devices.** Remove old access to the camera, locks and thermostat. Set up your accounts.
- [ ] **Get a fresh mailbox key.** Ask who manages the lock if you have a shared mailbox.
- [ ] **Test every window lock.** Replace or repair any that won't latch.

> Buying new knobs? Look for "keyed alike" and match the key codes on the packages so one key opens them all.

Water & shutoffs

- [ ] **Find the main water shutoff.** Learn how to use it. You don't want to hunt for it during a leak.
- [ ] **Check supply lines and shutoffs.** Look under every sink, at each toilet and behind the washer. Have a plumber replace valves that are corroded, leaking or hard to turn.
- [ ] **Service the water heater.** Check the manual for draining and flushing instructions, or schedule a plumber.
- [ ] **Clear the faucet aerators.** Clean the little screens or replace worn fixtures.
- [ ] **Check the sprinkler controls.** Find the timer and make sure the schedule fits the season.

Safety first

- [ ] **Test smoke alarms.** Replace undated alarms and any 10 years old or older. Use the specified batteries.
- [ ] **Test carbon monoxide alarms.** Put one on each level and outside sleeping areas. A combo smoke and CO alarm is my pick where both belong.
- [ ] **Check fire extinguishers.** Buy new ones if any are missing, damaged or discharged.
- [ ] **Set up the thermostat.** Learn the settings and replace batteries if it uses them. A dead thermostat in winter can mean frozen pipes.

Know your house

- [ ] **Find the electrical panel.** Label the breakers if the panel directory is missing or unclear.
- [ ] **Locate the gas shutoff.** If you have gas, ask your utility how to handle an emergency.

> Your inspection report can help you find the panel and shutoffs.

Main water shutoff _____

Electrical panel _____

Gas shutoff _____

While the house is empty

Get the messy jobs out of the way, then put the house paperwork in one place.

Appliances, filters & air

- [ ] **Fridge.** Change the water filter. Dump the old ice, wash the bin and make a fresh batch.
- [ ] **Dishwasher.** Clean the filter and run a dishwasher cleaning cycle.
- [ ] **Microwave hood.** Wash the grease filter. These are usually disgusting.
- [ ] **Washer.** Run a cleaning cycle with washer cleaner.
- [ ] **Dryer.** Clean the vent hose and duct all the way to the outside. Lint buildup is a fire risk.
- [ ] **Furnace.** Replace the forced-air filter and schedule service if it's due. Ask about duct cleaning if there's a blockage or heavy buildup.
- [ ] **Chimney or pellet stove.** If you don't know when it was last serviced, book an inspection and cleaning as needed before using it.

Clean, paint & repair

- [ ] **Paint and tackle floors now.** Clean carpets, replace worn carpet or install new flooring before furniture arrives.
- [ ] **Deep clean.** I'd do this even if the seller had it professionally cleaned.
- [ ] **Clean and seal surfaces.** Check what your granite, shower tile, backsplash and floors need. Seal stone and grout where recommended.
- [ ] **Wash windows and clear gutters.** Handle both before the move if you can.
- [ ] **Update the lighting.** Swap dated fixtures or try bright white bulbs.

Utilities, mail & address

- [ ] **Schedule utilities for possession day.** Set up water, sewer, trash, power, gas and internet. See page 3 for local numbers.
- [ ] **Forward your mail.** Update your address with your bank, employer, insurers and subscriptions.
- [ ] **Update your license and registration.** For Natrona County, verify offices, deadlines and fees.

Start a house binder

- [ ] **File closing and inspection documents.**
- [ ] **Save proof of maintenance.** Keep repair receipts, service dates and contractor contacts.
- [ ] **Keep the details you'll forget.** Save paint colors, flooring samples, appliance manuals, warranties and emergency contacts.

> **When you sell later, buyers love seeing proof the home was maintained.**

Know your home warranty

- [ ] **Read the plan if you have one.** Things wear out after closing. Check coverage for appliances, HVAC, water heaters, plumbing and electrical.
- [ ] **Save the claims number.** Check exclusions and fees. Call the warranty company before booking a repair.

Bathrooms

- [ ] **Swap the toilet seats.** Replace worn-out or leaking toilets while the house is empty.



Questions after you move in?

I'm still your agent. Call or text me anytime.

Alisha Collins | (307) 247-1806

Safety references U.S. Fire Administration CPSC EPA

Who to call for utilities

Have your new address and possession date handy. Confirm who serves your exact address, then schedule service to start when you get the keys.

City water, sewer & trash

Casper | City Utility Billing	(307) 235-8400
Mills | City Hall	(307) 234-6679
Evansville | Town Utility Clerk	(307) 234-6530
Bar Nunn | Town Hall	(307) 237-7269

Natural gas & electricity

Natural gas | Black Hills Energy	1-888-890-5554
Electricity | Rocky Mountain Power	1-888-221-7070

Private trash pickup

Waste Connections of Casper	(307) 266-1161
DK Hauling	(307) 277-9198

Buying outside city limits? If you need to arrange trash pickup, ask whether the company serves your address and what day it picks up.

My utility setup

SERVICE	PROVIDER	START DATE
☐ Water & sewer		
☐ Trash		
☐ Electricity		
☐ Natural gas		
☐ Internet		

Provider names link to their official pages. Phone numbers are tap-to-call in supported PDF viewers.